

**MINUTES OF THE REGULAR MEETING
HELD ON November 09, 2017
TOWNSHIP OF FOREST – LISA MARGRIF – CLERK**

Meeting was called to order at 7:00 P.M. by Supervisor Price. Board members present were: Supervisor, Mary Ann Price; Clerk, Lisa Margrif; Treasurer, Linda Smoke; Trustees; Al Sorge. Absent: Trustee, Mark Martin.

Motion by Smoke, seconded by Margrif, to accept the agenda for the November 09, 2017 meeting as presented. All yes, motion carried.

Motion by Smoke, seconded by Sorge, to accept the minutes from the regular meeting held October 12, 2017. All yes, motion carried.

Motion by Price, seconded by Margrif, to accept the Treasurers reports for general, fire, garbage funds and Patricia Dr. Special Assessment as presented. Roll call vote: Sorge, yes; Price, yes; Margrif, yes; Smoke. All yes, motion carried.

Motion by Price, seconded by Margrif, to accept the bills submitted for November, 2017 payment, General Fund - checks numbered 21357 through 21395, Fire Assessment - checks numbered 13010 through 13022 Garbage Assessment - check number 9068. Roll call vote: Smoke, yes; Price, yes; Margrif, yes; Sorge, yes. All yes, motion carried.

Added to the agenda was letter L-Forest Township Fire Department Fire Gear and letter M-Donation from Otisville Lioness to Forest Township Fire Department.

Bob Breckenridge, Forest Township Zoning Administrator, discussed with the Board various items that he has addressed through the last month.

Motion by Margrif, seconded by Smoke, to accept the bid from Koniacka Heating & Cooling, Inc. for \$2986.00 to install new furnace at the Southeast Corner in the Fire Hall. Roll call vote: Sorge, yes; Smoke, yes; Margrif, yes; Price, yes. All yes, motion carried.

Motion by Margrif, seconded by Smoke, to adopt a resolution to extend the snow removal contract with Wayne Nelson-Creative Lawn and Landscaping with no changes from the 2017-2108 contract. Roll call vote: Price, yes; Margrif, yes; Sorge, yes; Smoke, yes. All yes, motion carried.

Supervisor Price closed the regular meeting and opened the CDBG Hearing at 7:30 P.M

The Board Discussed what the CDBG funds should be used towards. Finishing of the Terrace, yard waste day, sidewalk system and landscaping, used for blight, fire department, hall floor.

There was one suggestions from the guests attending to finish the Terrace Project.
Supervisor Price closed the CDBG Hearing and reopened the regular meeting at 7:40 P.M.

Motions by Price, seconded by Sorge, to adopt a resolution to move forward with 100% of CDBG Funds going towards finishing the Terrace project. Roll call vote: Smoke, yes; Sorge, yes; Price, yes; Margrif, yes. All yes, motion carried.

Motion by Margrif, seconded by Smoke, to adopt a resolution to pay Orkin \$1701.50 for a year worth of service. Roll call vote: Price, yes; Smoke, yes; Sorge, yes; Margrif, yes. All yes, motion carried.

The Board agreed to have Sorge Construction look at the Library roof for leaks.

The Board tabled the discussion of setting aside an area for cremains till we have more information.

Motion by Smoke, seconded by Margrif, to adopt a resolution to pay \$2,176.00 for the first year of Fire & EMS software and \$1,099.00 for the setup fee for the Fire Department. Roll call vote: Price, yes; Sorge, yes; Margrif, yes; Smoke, yes. All yes, motion carried.

Motion by Price, seconded by Sorge, to adopt a resolution to withhold \$100.00 from Erin Erwin \$200.00 Deposit refund from 11/05/2017 wedding reception. All yes, motion carried.

Motion by Price, seconded by Sorge, to adopt a resolution to pay Lisa Margrif \$100.00 for cleaning fee for cleaning on 11/6/2017 from wedding reception on 11/5/2017. Roll call vote: Price, yes; Smoke, yes; Sorge, yes. All yes, motion carried.

Motion by Price, seconded by Sorge, to adopt a resolution to charge \$125.00 cleaning fee if any event is serving liquor. All yes, motion carried.

Motion by Smoke, seconded by Sorge, to accept an application from Christopher Kelley on a 6 month probation and regular pay rate for fireman. Roll call vote: Smoke, yes; Margrif, yes; Price, yes; Sorge, yes. All yes, motion carried.

Motion by Price, seconded by Smoke, to adopt a resolution to purchase 5 sets of complete Fire Gear for the Forest Township Fire Department. Roll call vote: Sorge, yes; Smoke, yes; Price, yes; Margrif, yes. All yes, motion carried.

Motion by Price, seconded by Sorge, to accept \$500.00 donation for a camera and portable foam box from the Otisville Lioness to the Forest Township Fire Department. Roll call vote: Margrif, yes; Price, yes; Smoke, yes; Sorge, yes. All yes, motion carried.

Supervisor Price adjourned the meeting at 8:15 P.M.

Submitted by Lisa Margrif - Clerk